Citxw Nlaka'pamux Assembly
2025 Granite Ave., Merritt, B.C.
P.O. Box 618 Merritt, B.C. V1K 1B8
(250) 378-1864
(250) 378-2910
reception@cna-trust.ca
www.cna-trust.ca

Citxw Nlaka'pamux Assembly Request for Proposal

Roscoe Lake Road Improvements

Date: August 27, 2026

Submission Deadline: September 18, 2026

1. Introduction

The Roscoe Lake Enhancement Project is a phased recreation, cultural, and ecological enhancement initiative focused on improving access, infrastructure, and visitor amenities at Roscoe Lake. Planned works include trail development, campsite construction, accessibility improvements, interpretive features, and site stabilization measures designed to support long-term recreational and stewardship objectives.

2. Project Overview

As part of the initial implementation phase, road access improvements are required to facilitate construction activities, improve site access, and support future operations and maintenance. This Request for Proposals (RFP) invites qualified contractors to undertake road improvement works, including access upgrades, drainage improvements, and associated site preparation activities necessary to support the Roscoe Lake Enhancement Project. Successful completion of this phase may position the selected contractor favourably for future phases of the Roscoe Lake Enhancement Project; however, any subsequent work will be awarded at CNA's sole discretion and in accordance with applicable procurement requirements.

3. Budget

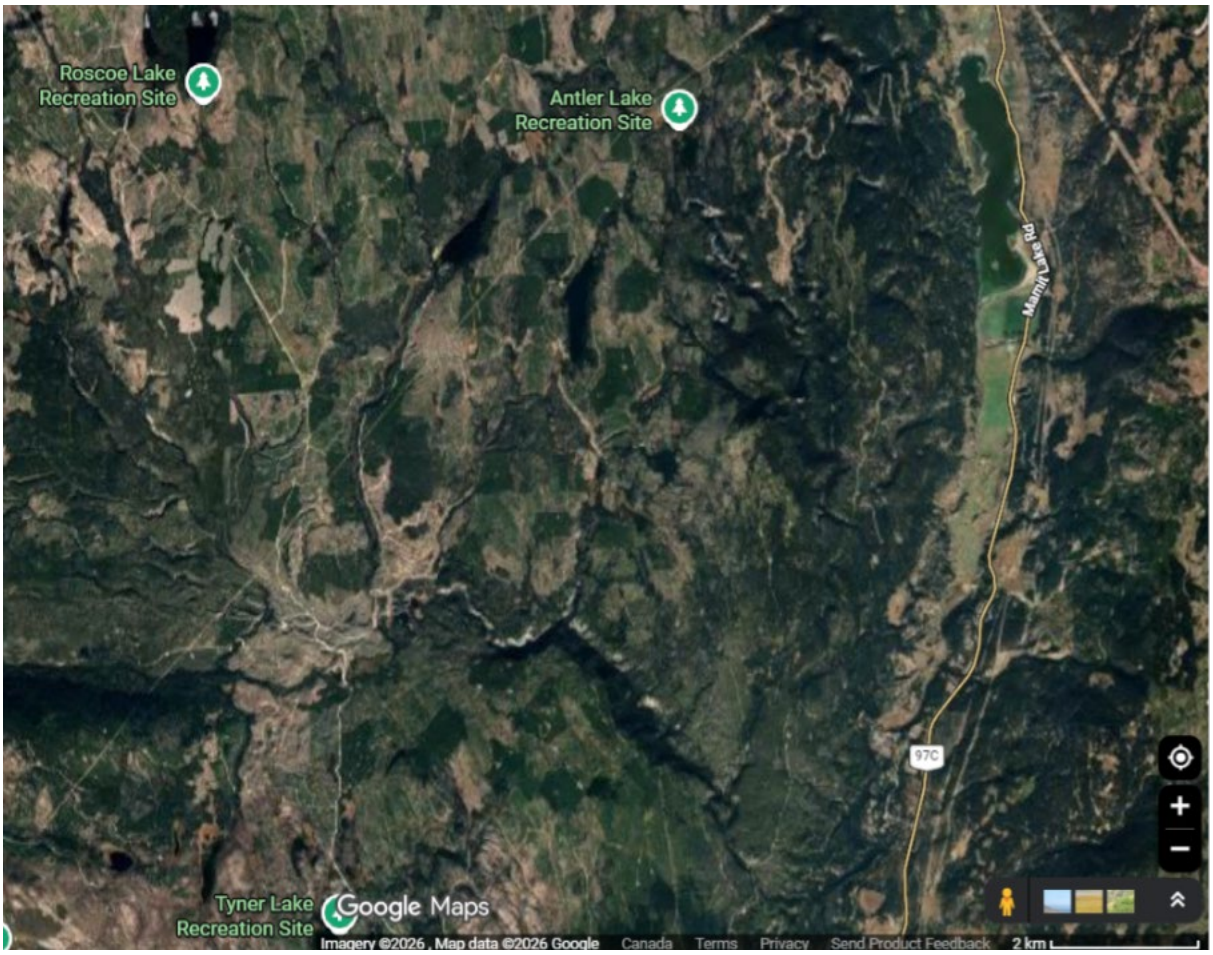
The CNA is not disclosing a project budget and will evaluate proposals based on overall value and suitability for the Project. Proponents may submit a compliant base proposal and, if desired, separately identify optional services, enhancements, or alternative approaches that may provide additional benefits to the Project.

4. Scopes of Work

Applicants will be required to provide comprehensive services including, but not limited to:

Citxw Nlaka'pamux Assembly
2025 Granite Ave., Merritt, B.C.
P.O. Box 618 Merritt, B.C. V1K 1B8
(250) 378-1864
(250) 378-2910
reception@cna-trust.ca
www.cna-trust.ca

Road Assessment and Design

- 

Conduct a field assessment of approximately 21 kms of existing gravel/dirt access road. The entire length is not in need of improvement. Priority areas that need improvement are the Skuhun-Roscoe FSR and reactivation of the road to the north side of Roscoe Lake where the proposed campsite is located.

- Develop detailed design recommendations and drawings for required road improvements.
- Identify road sections requiring widening, grading, realignment, or reconstruction.
- Assess existing drainage infrastructure and identify required upgrades.

2025 Granite Ave., Merritt, B.C.
P.O. Box 618 Merritt, B.C. V1K 1B8
(250) 378-1864
(250) 378-2910
reception@cna-trust.ca
www.cna-trust.ca

Road Improvements

- Road grading and reshaping to establish a safe and functional running surface.
- Supply and placement of gravel or other suitable road surfacing materials, where required.
- Spot improvements to address soft ground, erosion, rutting, settlement, or poor road conditions.

Drainage Improvements

- Ditch cleaning, ditch construction, and surface water management improvements.
- Erosion and sediment control measures to protect adjacent lands and watercourses.
- Stabilization of drainage crossings and areas prone to erosion.

Environmental and Regulatory Considerations

- Identification of environmental constraints that may affect construction activities.
- Recommendations for erosion and sediment control during construction.
- Compliance with applicable environmental, safety, and permitting requirements.

Construction Services

- Provision of all labour, equipment, materials, and supervision required to complete the work.
- Preparation of a construction schedule identifying key milestones and expected completion dates.
- Implementation of traffic management and site safety measures during construction.

Deliverables

- Road assessment summary and recommended improvement plan.
- Design drawings and construction methodology.

- Cost estimate for proposed improvements.
- Optional recommendations for additional upgrades that would improve long-term road durability, safety, or maintenance requirements.

The successful contractor will be responsible for obtaining all permits, licenses, approvals, and authorizations required to complete all work and for complying with all applicable regulatory, environmental, and occupational health and safety requirements. The contractor shall assume full responsibility for the safety of its personnel and subcontractors and for ensuring that all work is completed in accordance with applicable legislation, industry standards, and permit conditions. Any costs, liabilities, penalties, or damages arising from the contractor's failure to comply with these requirements shall be the sole responsibility of the contractor.

5. Proposal Requirements

Applicants must submit a detailed proposal including:

1. Company profile or resume, including relevant experience
2. Team composition and qualifications
3. Preliminary concept pitch
4. Detailed preliminary budget breakdown
5. References from similar projects
6. Portfolio of recent work

This project also places significant emphasis on applicants that demonstrate strong respect and understanding for First Nations and nɬeʔkepmx cultural heritage and stewardship and will actively seek candidates who propose strategies that incorporate nɬeʔkepmx culture and cultural elements in their proposals.

6. Evaluation Criteria

Proposals will be evaluated based on the following breakdown:

1. Understanding.of.project objectives (15%)
2. Quality.and.creativity.of.preliminary.designs (25%)

3. Relevant.experience.and.qualifications (20%)
4. Budget.and.cost_effectiveness (10%)
5. Quality.and.duration.of.project.timeline (10%)
6. nɬeʔkepmx cultural.sensitivity.and.inclusion (20%)

7. Submission Guidelines

Proposals must be submitted electronically to rfp@cna-trust.ca by September 18, 2026. All inquiries should be directed to rfp@cna-trust.ca.

8. Timeline

RFP Release Date: August 28, 2026
Proposal Submission Deadline: September 18, 2026
Shortlist Q&A via Teams: September 25, 2026
Contract Award: September 30, 2026

We look forward to receiving your submissions for this project.